

 **Volunteer Registration Form**

Thank you for your interest in becoming a volunteer with Seeds4Success. This form will tell us more about your skills, experiences, interests, and motivation for becoming a volunteer.

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| Please return the completed registration form to Jaki Farrell (Charity Director) at:*Seeds4Success, Mere Youth Centre, The Recreation Ground, Queens Road, Mere BA12 6EP**or email* *jaki@seeds4success.org.uk* |

If you need any assistance completing this form, have any questions or require any additional information please contact Jaki at Seeds4Success: telephone 0758723824 or email to the address above.

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| **Your personal information** |
| First Name: | Click or tap here to enter text. | Last Name: | Click or tap here to enter text. |
| Address: | Click or tap here to enter text. |
| Postcode: |  | Email: | Click or tap here to enter text. |
| Home telephone No: | Click or tap here to enter text. | Mobile telephone No: | Click or tap here to enter text. |
| Employment status: | Choose an item. |

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| **Your present or most recent employment, education or volunteering (if applicable)** |
| Name of employer, educational institution or organisation: | Click or tap here to enter text. |
| Address: | Click or tap here to enter text. |  |
| Postcode: | Click or tap here to enter text. |
| Type of business or organisation: | Click or tap here to enter text. | Dates | From: | Click or tap here to enter text. |
| To: | Click or tap here to enter text. |
| Position held, course name, volunteer role: | Click or tap here to enter text. |
| Please give a brief describe of your duties, responsibilities and activities: |
| Click or tap here to enter text. |

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| **Your previous employment, education, or volunteering (if applicable)** |
| Please give a brief outline of your previous work experience (paid and/or voluntary), qualifications and professional skills: |
| Click or tap here to enter text. |

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| **Your interests, hobbies and personal skills** |
| Please describe the skills, hobbies, interests and experiences that you can offer: |
| Click or tap here to enter text. |

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| **Volunteering and you** |
| What role(s) or activities would you be interested in undertaking? |
| Click or tap here to enter text. |
| What interests you about becoming a volunteer? |
| Click or tap here to enter text. |
| How did you hear about volunteering at Seeds4Success (e.g. website, social media, word of mouth, employer)? |
| Click or tap here to enter text. |
| Do you feel you will need any particular support to help you carry out a volunteering role (times or days of the week that aren’t suitable, any health issues, adjustments for disability, travel issues etc.)? |
| Click or tap here to enter text. |
| Do you have the ability to travel around the local area? | Yes  |[ ]  No |[ ]

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| **References** |
| Please give the name and contact details of at least two people who can comment on your suitability for a volunteering role. If possible, one should be your present (or most recent) employer, volunteering placement or education establishment. Names of family members should not be given. You may use professionals with whom you have an official relationship e.g. social workers, religious ministers, tutors etc. |
| Referee 1 | Referee 2 |
| Name: | Click or tap here to enter text. | Name: | Click or tap here to enter text. |
| Address: | Click or tap here to enter text. | Address: | Click or tap here to enter text. |
| Postcode: | Click or tap here to enter text. | Postcode: | Click or tap here to enter text. |
| Telephone No: | Click or tap here to enter text. | Telephone No: | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | Email: | Click or tap here to enter text. |
| Capacity known: | Click or tap here to enter text. | Capacity known: | Click or tap here to enter text. |

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| **Disclosure** |
| Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)? If "yes", this will not necessarily prevent you from getting involved, we will get in touch to discuss details and take it from there. |
| Yes  |[ ]  No |[ ]
| *All volunteers will be asked to complete an enhanced DBS check with the Disclosure and Barring Service. Information can be found on the gov.uk website. Seed4Success has a written policy on the recruitment of ex-offenders, which is made available to all applicants at the start of the recruitment process.* |

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| **Data Protection Statement** |
| Seeds4Success respects your privacy.  The data we gather and hold is managed in accordance with the Data Protection Act 2018 and General Data Protection Regulation (EU) 2016/679 (GDPR).  We will not disclose or share personal information supplied by you with any third-party organisation without your consent.  Any data held on you will be used only for the purpose it was requested.  Your personal data will be stored until a suitable volunteering opportunity becomes available and for 3 years after you cease volunteering with us unless you request otherwise or there is a legal obligation to do so. Seeds4Success records personal information including addresses, phone numbers, date of birth and availability.  We also keep a record of your work with us in a paper file and on computer.  Such information may be shared between staff members for work reasons, but will not be given to anyone outside Seeds4Success without explicit consent from you (the only exception to this would be as part of a criminal investigation or if requested by the Disclosure and Barring Service as part of an enhanced DBS check). Data you have supplied will be held in a safe, secure, location with access only to those with permission.  You are entitled to request a copy of all the data stored about you, and we will respond to the request within 1 month.  You are also entitled to request that any errors are corrected and for data to be deleted.  These requests can be made by e-mail, phone, text, letter or verbally to a member of Seeds4Success staff. |

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| **Your Signature** |
| I understand that if I am offered a volunteering placement I will be expected to participate in an induction and training programme. If sent electronically, without signature, please tick the box to agree to the declaration: [ ]  |
| Signature: |  | Date: | Click or tap to enter a date. |

**Thank you for your interest and completing this form.**